

# WELCOME TO THE TOWN OF CLOVER

Your garbage container needs to be at the **curb by 7:00 AM on \_\_\_\_\_**. The front/opening of the container must face the street. If your home is in a cul-de-sac, your street number is marked on the asphalt with green paint for rollout placement.

**Yard waste** cannot be placed in bags, boxes, sacks, etc., or mixed with appliances, metal or household articles. Anything mixed with yard waste will not be picked up. Do not place yard waste in your household garbage container.

The Town does NOT collect **hazardous materials**, such as batteries and paint; **tires**; or any **white goods**, such as stoves, refrigerators, washing machines, dryers, air conditioners or hot water heaters or **e-trash**, such as TV's or computers. However, a "spring clean" week is held each May for curbside collection of such items. The event will be announced in the Town's monthly newsletter, *Clover Leaf*.

The Town provides a bin for curbside **recycling**. The following items are accepted: newspapers, rinsed out plastic bottles such as soft drink bottles, milk jugs, any type of plastic (no caps, please), and aluminum cans. Your recycle bin needs to be placed five feet away from roll-out container.

There are three York County Convenience Centers in the Clover area: (1) Paraham Rd., (2) Bethel School Rd., and (3) Highway 161 near McGill's Crossroads. See attached for items accepted at those locations.

**Water/sewer bills**, which also include sanitation and landfill fees, are due by the **15<sup>th</sup> of every month**. A 10% penalty is added to all bills not paid by the due date. Failure to receive a bill does not excuse late payment or service disconnection. If the bill is not paid **by the 20<sup>th</sup> of the month, the service will be disconnected and a \$30 administrative fee will be added to the customer's bill**. The account must be paid in full before service can be reconnected. Only the Town can re-establish service; customers who tamper with the water meter will be assessed an additional \$50.00 penalty which will be due before reconnection. In all cases of payment of accounts that have been disconnected for non-payment, water service will only be reconnected during the Town's normal operating hours, Monday-Friday, 8am - 5pm.

Cash, check, money orders and credit cards are acceptable payment methods. Access **online bill pay** at [www.cloversc.org](http://www.cloversc.org). Payments after normal work hours can be made at the **drop box** located at Town Hall, 116 Bethel Street. Do not put cash in the drop box. **Automatic Bank Draft** is also available. The application form is available at Town Hall or download at [www.cloversc.org](http://www.cloversc.org).

The Town of Clover requires a **burning permit** which can be obtained at Town Hall.

You must receive a **building permit** prior to most types of construction, electrical, gas, or plumbing work. Permits can be obtained at Town Hall. For questions, contact the Building Official at 222-5158.

Anyone doing any type of business inside the Town limits is required to get a **business license**. If you have any questions, call the Town Clerk at 222-9495.

A permit is required for any type of **yard sale**. Sign rules apply. Please inquire at Town Hall. Rates attached.

Report **stray dogs, cats** or other **domestic animal control problems** to York County Animal Control at 628-3190. **Dog registration** is required annually and is due by April.

The Town's normal office hours are 8:00 AM until 5:00 PM, Monday through Friday. Visit [www.cloversc.org](http://www.cloversc.org) and read the *Clover Leaf*, included in utility bill, for more information.

<b>TOWN HALL</b>	222-9495	<b>TOWN HALL FAX</b>	222-6955
<b>RECREATION</b>	222-9493	<b>FIRE DEPARTMENT</b>	222-3220
<b>MUNICIPAL COURT</b>	222-4084	<b>PUBLIC WORKS</b>	222-7700
<b>POLICE</b>	222-9494	<b>MAGISTRATE'S OFFICE</b>	222-9404
<b>BUILDING OFFICIAL</b>	222-5158	<b>CODE ENFORCEMENT</b>	222-5158