

Maintenance activities are completed with great care. The Town will not be responsible for inadvertent scratches and chips that occur from routine maintenance. Such happenings should be expected and are a condition that goes with the privilege of placing markers in the Cemeteries.

**SECTION 10: CEMETERY HOURS**

Woodside and Clover Community Cemeteries are open from sunrise to sunset.

Burials are accepted from 8:00AM to 4:00PM daily at either cemetery. No burials will be accepted on the holidays of Christmas, Thanksgiving or Memorial Day.

**SECTION 11: MISCELLANEOUS REGULATIONS**

No animals are allowed in the cemetery, except dogs used by the blind.

Lots, as sold, will not be divided unless approved by the Town.

It shall be the lot owner's responsibility to notify the Town of address changes.

The Town does not buy back lots nor will the Town credit purchased lots toward larger lots.

**SECTION 12: UNLAWFUL ACTS**

It is unlawful for any person to deface, damage, disturb, mark or write upon any marker, monument or headstone.

It is unlawful to damage, destroy, or remove any vases, flower pots, other containers or ornaments placed upon graves, except by owner or Town maintenance crews under the provisions set forth in this policy.

It is unlawful to create any improper noise, disorderly conduct or any other activity that disturbs the peace, tranquility and attractiveness of the cemetery and its sacred devotion to the interment and repose of the dead.

It is unlawful to remove, cut, pluck, or destroy any bush, flower, tree or plant that has been lawfully placed in the cemetery.

It is unlawful to destroy, deface, or alter any sign, directory or property on cemetery grounds.

**SECTION 13: PENALTY**

The penalties for violation of this policy shall be set by the Clover Town Council and may be amended from time to time. Penalties may also be levied by the State of South Carolina.

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*Town of Clover*

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*Clover Community Cemetery  
and Woodside Cemetery*

*Rules  
and  
Regulations*

*The following rules and regulations are established for the municipal cemeteries in the Town of Clover: Clover Community Cemetery and Woodside Cemetery. The Clover Town Council recognizes that the municipal cemeteries are sacred grounds reserved as a final resting place for the people of the Clover and desires to have the cemeteries managed in the best possible manner. These rules and regulations are established for the protection of lot and grave owners and the proper operation and appropriate appearance of the cemeteries.*

## **SECTION 1: APPLICATION OF THE RULES AND REGULATIONS**

These rules and regulations shall apply to any person, family, firm, corporation, association, partnership, society, or any other form of organization unless exempted by Resolution of the Clover Town Council.

## **SECTION 2: PURCHASE OF LOTS**

A cemetery deed of conveyance will be issued to each purchaser only after the full purchase price and all fees are paid in full.

The Town Clerk of the Town of Clover shall maintain a record of all conveyances and all sales, transfers, and assignments or ownership.

The Town reserves the right to recall, correct and reissue any deed of conveyance that is found to have been issued in error.

## **SECTION 3: TRANSFER OF LOT**

No transfer of any cemetery deed or interest thereunder shall be valid until recorded in writing with the Town Clerk of the Town of Clover. The charge for approval of a transfer and recording fee of transfer shall be set by the town council and shall be payable when application for such transfer is filed.

## **SECTION 4: INTERMENTS AND DISINTERMENTS**

Burial rights will be conveyed to the person or persons named in the cemetery deed therein and his/her/their heirs, devisees, transferees, or assigns. A Burial Permit must be issued prior to the opening of a grave in Woodside Cemetery or Clover Community Cemetery. Burial Permits for a deceased owner will be approved by the Town Clerk. Burial of any person other than the owner will only be permitted after issuance of a Burial Permit by the Town of Clover signed by the owner (s) or a person designated by the owner(s) in a written designation filed with the Town of Clover. In the event of ownership by more than one person, all surviving owners must sign the Burial Permit or written designation. Proof of ownership must be provided before a Burial Permit will be issued.

All interments and disinterments shall be made in compliance with all local and state laws and requirements. The following procedures shall be followed:

- All sod shall be taken up in blocks and kept separated. The first or next 12 inches of dirt shall also be taken up and kept separated.
- The depth of the grave shall not be less than four and one-half feet (54").
- After the casket and vault have been placed into the ground, dirt shall be tamped on all sides of the vault until level with the vault.
- Dirt placed on top thereof shall be tamped every six inches when replacing the 12 inches of removed dirt so as to be level with the adjoining land and the square grass blocks placed on top thereof.
- All excess dirt shall be hauled away. Motorized mechanical equipment may be used to dig graves in both cemeteries, in which event the funeral home utilizing the equipment shall be solely responsible for repairing any damage caused to the cemetery grounds by the equipment.

Only human remains are permitted to be buried in Woodside and Clover Community Cemetery.

All interments must be made with a minimum of a concrete grave liner or burial vault. The interment of two bodies in one grave is not allowed, except in the case of mother and infant, twin children, or two children buried at the same time. Cremated remains of only two bodies are permitted in one grave space. Also, the cremated remains of only one body are allowed in a grave space already occupied.

No person shall fill any lot above the established grade or cause same to be done.

Prior to a disinterment, the Town must be provided with a copy of the written permission from DHEC and the owner of the lot or his/her heir(s).

## **SECTION 5: FEES AND PERMITS**

Fees are assessed for the opening and closing of graves and other services which shall include but not be limited to the proper interment and disinterment of bodies and restoration of the earth. The fees are set forth herein and may be changed from time to time as needed.

## **SECTION 6: JACKSON FAMILY PLOT**

As provided in the Real Estate Land Donation Agreement dated September 17, 2008, members of the Jackson family as designated by Jackson Investment Trust shall be buried in the Jackson Family Plot in Woodside Cemetery. Burial fees and all other administrative fees shall be waived; provided, however, the permits must still be issued.

## **SECTION 7: MONUMENTS AND MARKERS**

All monuments and markers are the responsibility of the owners and must be maintained by the owner. *Upright monuments and markers for individual lots in Sections 7 through 10 and the Jackson Family Plot in Woodside Cemetery and in Sections 2 and 3 in Clover Community Cemetery are not allowed. In these sections, flat markers, level with the ground, are required.* Council reserves the right to approve special monuments and/or markers, e.g. a Veteran's monument.

No person shall erect, construct or place any coping or any kind of enclosure within the cemetery. The marking of lots with decorative fencing of wire, stone, wood, brick, etc. is not allowed. The boundaries of lots shall be marked only by cornerstones. These may be set only within the boundaries of the said grave lot at a maximum of one (1") inch above ground level.

Repairs shall be done at the expense of the lot owners. If the owners or relatives cannot be located, the Town may undertake repairs at its discretion and expense.

## **SECTION 8: DECORATIONS, LANDSCAPING AND OTHER ADORNMENTS**

No more than two (2) arrangements/decorations are allowed (with the exception of a new grave). All potted plants, real or artificial, shall be anchored to the ground in non-breakable containers. For the safety of maintenance crews and visitors, glass containers are not allowed. Two trinkets or small objects per lot are permitted if placed on the base of the monuments, not on flat markers or the ground.

No plantings of trees, flowers or shrubbery are permitted at the entrances, on grave lots, or other cemetery property, except with the approval of the Town Council.

Decorations such as glass containers, vases, balloons, candles, toys, ornaments, flags, figurines, benches, birdbaths, statues, etc., are prohibited and subject to removal and disposal by Town maintenance crews. (Exception: American Flags.) Rods or poles, such as hanging basket stands, and flag holders that are not part of a monument or marker are not allowed, as these fall over and impede mowing.

Flowers that are wilted or dying and artificial flowers that are faded may be removed by Town maintenance crews. Any non-complying objects placed upon graves may be removed as part of the program to keep the appearance of the cemetery within the rules and regulations. Grave decorations of all kinds will be removed when, in the judgment of the Town, these do not conform to the rules and regulations of the cemetery.

## **SECTION 9: MAINTENANCE**

Woodside and Clover Community Cemeteries are not of perpetual care. The grounds are maintained by Town crews or contracted labor. Maintenance activities include grass cutting, debris removal and periodic pruning or shrubs and trees. The Town is under no obligation to maintain any set standard for care and upkeep of cemetery grounds. Complete cleaning of all graves will be conducted in March and October of each year and at other times as needed. All flowers and decorations will be removed and disposed of at these times.