

**TOWN OF CLOVER
PLANNING COMMISSION MEETING
CLOVER COMMUNITY CENTER
120 BETHEL STREET
OCTOBER 17, 2013
6:00 PM**

2013

Tim Boggs-Chair-P
Gary Black-P
Steve Nivens-P

2014

Mike Carroll-P
Dianne Watson-P

2015

Alvin Cantrell-Vice Chair-P
Laura Brewer-A

MINUTES

The Clover Planning Commission held its regular meeting on October 17, 2013. Chairperson Tim Boggs, Vice Chairperson Alvin Cantrell, Commissioners Laura Brewer and Steve Nivens were present. Commissioners Dianne Watson, Gary Black and Mike Carroll were absent. Also present was Allison Harvey, Town Administrator. There were no members of the press in attendance.

I. CALL TO ORDER

Chairperson Boggs called the meeting to order at 6:00 PM.

II. APPROVAL OF MINUTES

The minutes from July 18, 2013, were approved as submitted.

III. UNFINISHED BUSINESS

IV. NEW BUSINESS

A. Planning and Zoning issues to discuss with consultant

Mrs. Harvey stated that she and the selection sub-committee had interviewed two consultants for the zoning and land use ordinance update project. The committee recommended Vismor and Associates from Columbia, South Carolina. The recommendation was approved by the Town Council at their meeting on October 14, 2013 for a contract cost of \$31,500.

The first thing the company will do is field study and research work. They will pull information from the Comprehensive Plan. Mrs. Harvey passed out copies of Zoning and Land Development Topics; and a Discussion Paper regarding an Ordinance Review of the Elements listed in the Comprehensive Plan.

Mrs. Harvey reviewed the Zoning and Land Development Topics with the Planning Commissioners. Topics included: Rezoning of properties, Subdividing, Annexation, Preliminary Plat, Final Plat, Tree Protection, Lighting, Bufferyards, Planned Developments, Dedication of Facilities, Parking, Sidewalks, Open Space, Design Standards for Historic Downtown and Entrance Corridors, Architectural Conformity, Non-conforming Structures and Uses, Mobile Homes & Manufactured Homes, Accessory Structures, Transient Commerce, Other Markets, Storefront Churches, Homeowners Associations, Pets & Animals, Home Occupations, Miscellaneous Special Uses and Definitions and Miscellaneous Issues. She asked the commissioners to read the material and provide her with feedback such as comments and questions. She stated that she would email the Sign Ordinance topics for them for review.

V. TREE BOARD

VI. ADJOURNMENT

There being no further business, the meeting adjourned at 7:30 PM.