

Bylaws of Clover Elite Soccer

ARTICLE 1 NAME / AFFILIATION

This organization shall be known as Clover Elite Soccer and shall be affiliated with and in compliance with ALL rules, policies and procedures of the SC Youth Soccer (hereinafter “SCYS”), and the United States Youth Soccer (hereinafter "USYS"), United States Soccer Federation (hereinafter “USSF”).

SC Youth Soccer By-laws, policies and requirements take precedence over and supersede the governing documents and decisions of Clover Elite Soccer and its members to the extent applicable under State law and Clover Elite Soccer and its members will abide by those by-laws, policies and requirements.

New clubs containing competitive teams, applying for membership into SC Youth Soccer must have a “60/40” split between recreation players and competitive players upon making application. Sixty percent (60%) of the players must be recreation, while no more than forty percent (40%) may be competitive.

ARTICLE 2 PURPOSE

Clover Elite Soccer shall develop, promote and administer a youth soccer club for players residing primarily in South Carolina on behalf of teams, players, coaches, referees, parents and administrators consistent with the bylaws, policies and procedures of SC Youth Soccer, US Youth Soccer, USSF and the United States Olympic Committee (USOC).

ARTICLE 3 OFFICES

The principal office of Clover Elite Soccer shall be located in the State of South Carolina. The address of the resident agent of Clover Elite Soccer required by the South Carolina Not-For-Profit Corporation Act of said state may be, but need not be, identical with the principal office of Clover Elite Soccer. The location of the principal office (120 Bethel Street Clover, SC 29710) and the designation of the resident agent may be changed from time to time as authorized by the Clover Parks and Recreation Department (Clover Parks and Recreation Department (Board of Directors)).

ARTICLE 4 SEASONAL PLAYING YEAR / FISCAL YEAR / REGISTRATION

The seasonal playing year of Clover Elite Soccer shall begin on the first day of September in each year and end on the last day of August in the following year.

The Clover Parks and Recreation Department (Board of Directors) shall determine the fiscal year.

Clover Elite Soccer shall register with SC Youth Soccer every individual player, coach, team and administrator that is sponsored, financed, coached, organized or administered by Clover Elite Soccer with an organization member of USSF. Reasonable proof of membership shall be submitted to SC Youth Soccer upon request.

ARTICLE 5 EQUAL OPPORTUNITY

Clover Elite Soccer will not discriminate against any individual on the basis of race, color, religion, age, sex or national origin.

ARTICLE 6 ROBERT'S RULES OF ORDER

Except as otherwise provided in these bylaws, all meetings of the Clover Parks and Recreation Department shall be conducted in accordance with the latest authorized edition of Robert's Rules of Order.

ARTICLE 7 MEMBERSHIP

7.1 Membership

Membership in Clover Elite Soccer is comprised of members who are Parent(s), Guardians or Representatives of **registered** players, whose paid fees are up to date.

7.1-1 Adherence to Standards

Each Member who is a Parent(s), Guardians or Representatives of a Player(s) will adhere to the bylaws, policies and requirements of Clover Elite Soccer, and SC Youth Soccer, US Youth Soccer, USSF and USOC, where applicable.

ARTICLE 8 CLOVER PARKS AND RECREATION DEPARTMENT (BOARD OF DIRECTORS)

8.1 General Authority

The business, property and affairs of Clover Elite Soccer shall be managed and controlled by a Clover Parks and Recreation Department (Board of Directors) as from time to time constituted. All authority of Clover Elite Soccer shall be vested in a Clover Parks and Recreation Department (Board of Directors), unless specified otherwise in these bylaws. Clover Parks and Recreation Department (Board of Directors) is responsible for developing and enforcing the bylaws, policies and activities of Clover Elite Soccer, including but not limited to decisions affecting membership status and appeals procedures. Clover Parks and Recreation Department (Board of Directors) may delegate responsibility for day-to-day operations associated with these activities.

8.2 Board Composition

There shall be a minimum of five (5) Officers of Clover Elite Soccer.

Clover Parks and Recreation Department (Board of Directors) shall have and be subjected to the same and equal qualifications, rights, privileges, duties, limitations and restrictions.

8.3 Restrictions on Service on Clover Parks and Recreation Department (Board of Directors)

A. The authority to determine breaches of duties of care, loyalty or candor shall rest with the Board. Generally, no Board member may financially gain as a result of any activity of the Board, or be associated with any company or organization contracting or doing business or potentially in conflict with Clover Elite Soccer in any form, unless the Board member has provided full disclosure and received authorization by a majority of non-interested members of the Board.

8.4 Officers

The Officers of Clover Elite Soccer shall consist of the Parks and Recreation Director (President), Soccer Coordinator (Executive Director/Soccer Registrar), Program Coordinator, Town Treasurer and Soccer Assistant. Officers shall be selected by the Town Administrator/Recreation Director. All officers of Clover Elite Soccer shall be employees of Town of Clover, South Carolina.

8.4-1 Parks and Recreation Director

The Parks and Recreation Director - President shall have the following duties and responsibilities:

- A. To oversee and coordinate the activities of Clover Elite Soccer, the Clover Parks and Recreation Department (Board of Directors), and designee(s) of the Clover Parks and Recreation Department (Board of Directors).

8.4-2 Soccer Coordinator – Executive Director/Soccer Registrar

The Soccer Coordinator of Clover Elite Soccer shall have the following duties and responsibilities:

- A. To oversee and coordinate the activities of Clover Elite Soccer, the Clover Parks and Recreation Department (Board of Directors), and designee(s) of the Clover Parks and Recreation Department (Board of Directors).
- B. To serve (or delegate to other Board members to serve) as an ex-officio member of all “THE CLUB’S” (or “THE LEAGUE’S”) committees, except the Nominating Committee.
- E. To appoint, subject to ratification by the Board, Chairs and other members of all standing committees, except where otherwise provided.
- F. To perform all other duties as shall be necessary to promote and uphold the welfare of youth soccer and to positively affect "the good of the game" within the State of South Carolina.
- G. To oversee communication between Clover Elite Soccer and its members to ensure that all are kept informed of the activities of Clover Elite Soccer.
- H. To maintain the official records of Clover Elite Soccer.
- I. To perform other responsibilities assigned by the Recreation Director.
- J. Must be properly certified as a registrar with SC Youth Soccer
- K. To be responsible for proper registration of Clover Elite Soccer members with SC Youth Soccer and the certification thereof.
- L. To be responsible for enforcing all SC Youth Soccer and US Youth Soccer Rules, Bylaws, and policies and requirements governing player registration and team assignment.
- M. To be responsible for the storage and maintenance of records of Clover Elite Soccer regarding the registration of teams and players within Clover Elite Soccer, and ensure the confidentiality of player information.

N. Inform Clover Elite Soccer of the activities of the SC Youth Soccer as it relates to tournaments, clinics, rule changes, and other matters of interest to Clover Elite Soccer.

8.4-4 Program Coordinator

The Program Coordinator of Clover Elite Soccer shall have the following duties and responsibilities:

- A. To perform all required duties in the absence of the Soccer Coordinator.
- B. To provide an unbiased opinion on important decisions.

8.4-4 Treasurer

The Treasurer of Clover Elite Soccer shall have the following duties and responsibilities:

- A. To ensure the sound financial operation of Clover Elite Soccer.
- B. To oversee the financial (including budget process) policies and procedures for Clover Elite Soccer.
- C. To sign money disbursements made in the name of Clover Elite Soccer.

8.4-5 Soccer Assistant

The Soccer Assistant of Clover Elite Soccer shall have the following duties and responsibilities:

- A. To oversee communication between Clover Elite Soccer and its Members to ensure that all are kept informed of the activities of Clover Elite Soccer.
- B. . To oversee the facilities and games of Clover Elite Soccer.

8.5 Terms of Office

Officers of Clover Elite Soccer shall take office once officially hired by the Town Administrator or Recreation Director.

8.6 Vacancies

Vacancies during the term of any Officer shall be filled by appointment by the Town Administrator or Recreation Director.

ARTICLE 9 INDEMNIFICATION

To the extent not inconsistent with the laws of the State of South Carolina, every person (and the heirs estate, executors, administrators and personal representatives of such person) who is

or was an Officer or paid staff of the Clover Elite Soccer shall be indemnified by Clover Elite Soccer.

ARTICLE 10 RISK MANAGEMENT

Clover Elite Soccer shall enforce and comply with ALL Risk Management policies and requirements set forth by the SC Youth Soccer and U S Youth Soccer (USYS).

ARTICLE 11 AMENDMENTS TO BYLAWS AND THE CONSTITUTION

A. Any proposed amendments of Clover Elite Soccer Bylaws or Constitution shall be submitted to the Soccer Coordinator/Registrar and reviewed by the Parks and Recreation Director/Vice President.

ARTICLE 12 PRIORITY

In the event of a conflict between the by-laws of Clover Elite Soccer and the by-laws, policies and requirements of SC Youth Soccer, the by-laws, policies and requirements of SC Youth Soccer shall govern.

Date of revision: 10/17/2017

