



Town of Clover

Application for Name Change or Transfer Utility Service

116 Bethel Street · P.O. Box 1060 · Clover · SC · 29710

P: (803)222-9495 · F: (803)222-6955 · www.cloversc.org

Today's date: _____

Account No: _____

Current Information:

Customer Name: (Please Print) _____

Current Service Address: _____

Date to be disconnected: _____

New Information:

Customer Name: (Please Print) _____

New Service Address: _____

Date to be connected: _____

Homeowner: YES NO (If not, must provide lease agreement.)

If applicable, Landlord Name & Phone No: _____

Customer Signature

Date

Name Change:

- **Marriage ONLY:** Complete application. Updated driver's license or ID with correct name required.—No Charge.
- **Death of Customer/Account Holder:**
 - Spouse—No Charge, complete application.
 - Live in family member/caregiver—\$25 transfer fee. Deposit depending on account history.
 - Heir— With active account—\$25 transfer fee. Deposit depending on account history.
 - Without active account—\$75 Service Connection Fee plus deposit (\$75 or \$30 with letter of credit).
- **Divorce:**
 - \$25 transfer fee plus appropriate deposit. Complete application. Landlord verification, if leasing.

Transfers: Landlord verification, if leasing, AND:

1. If customer is moving from one location to another immediately. Complete application, \$25 transfer fee.
2. If customer has an existing account and wants to open another account at a different location. Complete application, \$25 transfer fee plus deposit depending on current account history.

For Office Use Only:

Date: _____ Initials: _____ Transfer fee: _____ Deposit: _____