



TOWN OF CLOVER
PARKS AND RECREATION DEPARTMENT

ALCOHOLIC BEVERAGE POLICY

PURPOSE:

The Town of Clover adopts the following policy to allow limited alcohol consumption on public streets and sidewalks* and at the following facilities of the Clover Parks and Recreation Department (hereinafter "CPRD"): Roosevelt, Clover Community and New Centre Parks, and the Clover Community Center-Gallery 120. The purpose of the policy is to define the manner in which permission for on-premise sale and/or consumption of alcohol will be considered, the requirements for such permission, and the rules and regulations governing such activities. For the purposes of this policy, "alcohol" is defined as beer, wine and alcopop and champagne only, and "public streets and sidewalks" is defined as any road or sidewalk under the jurisdiction of a public entity such as the Town of Clover, York County and SC Department of Transportation.

PERMIT REQUIRED:

A Special Event Permit is required for all events to be held on public streets and sidewalks* and at the CPRD facilities listed above that will involve the on-premise sale and/or consumption of alcohol. The Special Event Permit Application must be submitted ninety (90) days prior to the event for approval by Town Council. Town Council reserves the right to permit or deny any request for on-premise sale and/or consumption of alcohol for any reason.

LIABILITY INSURANCE:

The Sponsor must provide a certificate of insurance (ACORD) in the amount of \$1,000,000 minimum per occurrence no later than two (2) weeks prior to the event. The Town of Clover must be listed as an "Additional Insured." The Town reserves the right to require a higher aggregate amount of liability insurance coverage based on the event activities.

In addition, the Sponsor shall also submit proof of Liquor Liability Insurance two (2) weeks prior to the event. The Town of Clover must be listed as an "Additional Insured."

The Sponsor will be required to reimburse the Town for the repair of any damage to personal or real property owned by the Town of Clover, including any applicable deductibles.

OTHER PERMITS REQUIRED:

The Sponsor must also provide Town of Clover with proof that the Sponsor and all Vendors have acquired all necessary permits and licenses for the proposed event. SCDOR ABL-909 or ABL-900 and ABL-100. Failure to acquire permits could result in cancellation of the event by the Town.

SUPERVISION:

The Sponsor shall not allow the Town of Clover facility and/or property to be used in violation of any local, state, or federal law or regulation, including, but not limited to, those laws and regulations forbidding public intoxication and the serving of alcoholic beverages to minors.

The Sponsor must be present for the entire event. All event workers are expected to refrain from consuming alcohol while working at the event.

**Per §113.03 of the Municipal Code, neighborhood block parties held on public streets at which alcohol is not being sold may be approved by the Clover Police Department via a Special Event Permit.*

CONTROL:

So as to prevent underage drinking, the Sponsor must verify age and provide an identifiable accessory such as a wrist band or plastic cup for event attendees that are consuming alcohol. Handstamps may be used but must be accompanied by another form of identification, such as a plastic cup.

Event attendees are strictly prohibited from bringing in their own beverages or “brown bagging.” Glass bottles or containers are strictly prohibited at all facilities. Event Sponsor is responsible for enforcement of these prohibitions .

Non-alcoholic beverages and snacks/food must be available at all events when alcoholic beverages are being served.

This policy recognizes that drinking alcohol is a privilege, not a right. Last call will be made 30 minutes prior to the scheduled end of the event and no later than 9:30PM as all Town of Clover parks and facilities close at 10:00PM.

The area designated for alcohol sale and/or consumption shall be clearly marked with signs at least 11” x 17” in size. Playgrounds are off-limits to alcohol at all times. Event Sponsor shall be responsible for ensuring that alcohol remains in the designated area.

PUBLIC SAFETY:

For an event with an expected attendance of greater than 75 people, the Sponsor will be required to have a Town of Clover off-duty Police Officer on site. An additional officer will be required for every additional 75 attendees. See Special Event Permit Application for hourly rate for on-site public safety.

The Sponsor may utilize private security if approved by the Town and/or if the Town is unable to provide off-duty officers for the event.

HOLD HARMLESS:

Sponsor hereby shall assume all risks incident to or in connection with the permitted activity and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the permitted activity or the conduct of Sponsor’s operation. Sponsor hereby expressly agrees to defend and save the Town harmless from any penalties for violation of law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages or injuries directly or indirectly arising out of or in connection with the permitted activity or conduct of its operation or resulting from the negligence or intentional acts or omissions of Sponsor or its officers, agents and employees.

I have read, understand, and agree to the terms and conditions of this Policy.

Name (printed): _____ Organization: _____

Signature: _____

Date: _____

DESCRIPTION OF ALCOHOL TO BE PROVIDED – Check all that apply

Beer Wine / Champagne Alcopop Is alcohol to be sold? Yes No

Attach this completed form to the Facility Rental and/or Special Event Permit Application.